



### Conditions of Exhibition

1. **Eligibility** Artists must be residents of the Tweed Valley **(The Green Cauldron)**
2. All artwork must be the original work of the artist.
3. An artist and their work will be selected by an independent panel of artists to be exhibited at Art Post Uki for a period of 6 weeks.
4. It is the philosophy of Art Post Uki that artists show as a “Featured Artist” However, if two artists have an idea for a complementary exhibition of works, it will certainly be considered. For instance, a ceramic artist might like to show with a painter or two painters who are working in a similar style/theme could present together. However, no more than two artists will be considered for a single exhibition.
5. Applications can be presented to the curator and/or Post Master Gary at any time and filed until the next round of selections. Applications will be formally by the 31<sup>st</sup> May annually, via email and on the web page (artpostuki.com).
6. Please send all applications via email.
7. If selected, artists have 48 hours to negotiate the dates if the dates they have been allocated are not convenient.
8. The Opening will be as advised at the beginning of each show (Thursdays from 6pm). Artworks from the previous show are taken down the day before the next show is mounted and opened the following evening. Generally, because it is a small space, this is sufficient time although of course this may change according to requirements. It is important for artists to think through the design of their show, and Art Post in this regard offers help.
9. The size of the space offered determines how many works the artist may show. The wall space is H 2.5 metres x W 3.8 metres. Provision may be made for 3D work.
10. All 2D works must be ready for hanging, suitably framed or matted. Framed works must have D rings attached securely 6 cm from the top of the back of the work. Matted works must be fitted so that it can be hung from the gallery system hooks, or whatever works for that piece. Art Post

Uki does have a hanging system and will endeavour as far as possible to have all equipment necessary. If an artist has special needs for display then she or he must discuss them with Art Post Uki.

11. All artworks must have a label attached to the back detailing title and medium used. (Name title phone)
12. Artists should provide a list of artworks with prices, titles and mediums used. Prices must include 25% commission. Artists must include all contact information.
13. Art Post Uki will exercise all reasonable care in handling the artworks submitted. Art Post Uki will not accept responsibility for loss or damage to work while in its care. Insurance is the responsibility of the artist.
14. Artists will be asked to grant the right to video or photograph works for publicity and advertising.
15. Art Post Uki reserves the right to not exhibit any work seen to be unsuitable due to its subject matter or quality or copyright infringement.
16. The artist assumes all responsibility for his or her work after sale – for example, if a buyer is not happy with a purchase for whatever reason.
17. Art Post Uki will produce a catalogue and invitations, undertake to label and attribute the work and work with the artist to display the work to its best advantage. Artists will need to provide an 'artist statement' and an image of themselves which forms an important part of the exhibition for viewers.
18. Art Post Uki will help to plan and provide refreshments for the opening and take money for sales. Money for sold works will be transferred from Art Post Uki's bank account to the artist's account. To this end, artists will need to provide bank details. Payment will be made at the end of each show.
19. The artist must sign and date a copy of this document below or check the box when submitting applications online ([www.artpostuki.com/exhibition-application-form](http://www.artpostuki.com/exhibition-application-form)) to acknowledge that he/she is agreeable to the above terms and conditions.

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